

Approved on April 11, 2024

FOUNDATION FOR EARLY CHILDHOOD EDUCATION, INC.
155 N Occidental Blvd., Los Angeles, CA 90026

POLICY COMMITTEE MEETING
March 14, 2024– 9:30 A.M.-12:00 P.M.

MINUTES

The meeting was called to order at 9:38 a.m.

Roll Call was taken and a quorum was established with 17 members present.

The minutes from our February 8, 2024 (Policy Committee Meeting) were read.

M/S/C Maldonado/Marroquin to approve the minutes for February 8, 2024 (Policy Committee Meeting) as read.

Our Chairperson thanked everyone for attending today's Policy Committee Meeting. She informed us that the P.C. Executive Committee met on Wednesday, March 6, 2024 to review all documents and reports for today's meeting. They have made their recommendations for all items on today's agenda and will be presenting them to us for approval.

Our Treasurer gave her report. She reported all expenditures incurred for the month of February 2024.

The delegates to the County Policy Council gave their report for the meeting of February 13, 2024.

The Delegate to the Board of Director's gave her report for the meeting of February 21, 2024.

Our Director presented her report. She informed the parents that she appreciates everyone for attending today's meeting. This week we are celebrating "Read Across America". Many of the sites put a lot of energy and effort into this, as it is one of the highlights of the year where we celebrate reading and literacy. Teachers also put forth much effort in the involvement of parents, extended family and whoever is important in the child's life. We also place special focus on male engagement on this day. The Director informed us that she is planning on visiting some sites tomorrow morning. She wants to participate and enjoy some time with the children, families and the staff. We are currently working on a lot of projects. We received additional funding from LACOE from BARS that have approved in the past. We have close to half a million dollars to do some upgrades to sites that need to have their security systems upgraded. We will be making some changes to the playground at Evans, as we have turned it into an Early Head Start site, so the playground must be adapted to be adequate to service toddlers, as they do not have the same gross motor skills as 3 and 4 year olds. Ramona Gardens is getting their playground fixed after it incurred some vandalism. We have a couple of bids that are being processed at this time. Anytime there is a project larger than \$5,000 we have to post it publicly and place the job on the website in order to receive bids on the job and also contact vendors once a proposal comes in and we make a decision. The Director visited ELAOC with LACOE and LAUSD. We are trying to build our partnerships with LAUSD to use other classrooms at ELAOC and offer more services to children. We know the biggest need in the community is for toddlers. The Director also informed us that we had our state review a couple of weeks ago and passed with flying colors. They were very impressed with our classrooms. There was only one finding at Gregory Park, however Foundation has fixed the finding and is waiting on licensing to clear the finding.

The Assistant Director of Family Services, Health and Nutrition presented her report. She informed parents that we had 4 unusual incidents to report for the month of February. Two of the unusual incidents reported were Outbreaks/Epidemic (Hand, foot, and Mouth (La Mirada 01), 1 site closure (Echo Park CDC due to power outage in the community) and 1 Police activity (Gregory Park). She reported that attendance for the month of February was low for Head Start and Early Head Start. Enrollment was at 78% for Head Start and

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74% for Early Head Start. An analysis report was sent to LACOE to explain the reasons reported for the excessive absences. Lower numbers in attendance are due to extended illnesses, outbreaks and medical exclusions. In terms of enrollment we still need 14 slots to fill, for Head Start and 6 children to enroll in Early Head Start. The Assistant Director also informed us that they will be doing dental screenings at Gregory Park and Santa Monica for new children and that the UCLA Mobil Unit is scheduled to do rescreening's for children who failed the first vision test and provide glasses for children who need them at Ramona HS, Fountain, Estrada, Euclid and La Mirada.

Educational Announcements: The Assistant Director of Education, Jocelyn Tucker, provided her report. She reported that the number of children with disabilities continues to grow. We currently have 1 referral from the regional center and 8 from LAUSD. Foundation has 22 open cases in EHS and 22 IFSPs. We have 22 Funded IFSPs, which puts us at 17.4 % and 22 actual IFSPs. These numbers exceed the required 10% from LACOE. She reported that we have 25 Mental Health referrals and a staff receiving support services. In education, the 2nd home visits are in process. The Assistant Director reviewed the Spring and Fall results of the 2nd DRDP Assessment for Head Start with the parents. The children in Head Start are doing well in preparation for Kindergarten, however more training will be provided to teachers to enhance the areas in which the children scored low. **Upcoming dates:** "When Families Come Together Club and the Exclusive Inclusive Club.

We received and reviewed the Average Daily Attendance Report for the month of January 2024. The average daily attendance for the month of January was 84% for Head Start and 81% for Early Head Start. An ADA Analysis report was sent to LACOE to explain the reason why some sites fell below the average attendance for the month of January 2024.

We received and reviewed the Claim for Reimbursement Child and Adult Care Food Program for January 2024. The total number of meals served for the month of January 2024 was 15,956. Discussion took place.

We received the In-kind report that includes parent volunteer hours, report was included with Fiscal Report.

We received the Parent Meeting Calendar for the month of March 2024. Head Start will be having a workshop on School Readiness Goal #2, Cognition.

We received and reviewed BAR/RAA 43-375 Stipend (EHS CCP Expansion Basic).

M/S/C Maldonado/Bachler to approve BAR/RAA 43-375 Stipend (EHS CCP Expansion Basic).

We received and reviewed BAR/RAA 43-405 Stipend (HS Basic).

M/S/C Maldonado/Bachler to approve BAR/RAA 43-405 Stipend (HS Basic).

We received and reviewed the Selection Criteria for Program Year 2024-2025.

M/S/C Marroquin/Sanchez to approve the Selection Criteria for Program Year 2024-2025.

Elections were held for a new Vice-Chairperson. Elections for a new Delegate to the Policy Council representing Early Head Start have been tabled until our April 11, 2024 Policy Committee Meeting.

M/S/C Maldonado/Bachler to elect Crystal Rodriguez as new Vice Chairperson.

We received and reviewed the Monthly Fiscal Report on the Head Start Account.

Announcements: We were reminded that our next Policy Committee Meeting will take place on April 11, 2024.

The meeting adjourned at 12:30 p.m.

Submitted by,

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Reina Mendez

P.C. Secretary