



# Foundation for Early Childhood Education, Inc.

A NON-PROFIT ORGANIZATION

HEAD START-EARLY HEAD START & STATE PRE-SCHOOL

*Excellence in Early Childhood Education and Human Services*



## Request for Proposal [RFP]

**Foundation for Early Childhood Education request bids for the following:**

### **REQUEST FOR PROPOSAL:**

Early Childhood Consultant Services- Supportive Classroom Services – Behavior Intervention  
(Head Start & Early Head Start, State Preschool)

**Location(s):** Various sites in LA County, visit [www.foundationheadstart.org](http://www.foundationheadstart.org) for site listings

**Project Submission Deadline:** July 19, 2024

**Project Date:** Consulting from July 1, 2024 to June 30, 2024

Contract can be renewed annually, for a period not to exceed 5 years, based on satisfactory performance during each contract period.

Foundation for ECE, Inc. is a nonprofit agency that operates multiple Head Start, State Preschool and Early Head Start Sites. Preschool & Toddler classrooms funded by the Federal Office of Head Start, through LACOE and directly by CA Department of Education.

### **Consulting Objectives:**

- On-site classroom visits to provide behavior support services
  - Behavior intervention plans, which include student observation and teacher interviews
- Develop a plan of action for the teacher for the future and discuss it with parents as needed.
- Teacher training on extinguishing inappropriate behaviors, establishing replacement behaviors, identifying behavior antecedents, healthy boundaries, routines, intervention, redirection, trauma informed care and other related topics.
- Parent trainings on trauma-informed care, and behavior interventions and other related topics

### **The consultant must:**

- Have at least a BA degree in child development, psychology or a related field
- Be a Board-Certified Behavior Analyst
- Documented 5 years of experience in a preschool setting (within the past 2 years)

### **Background/Criminal Record and Health Requirements:**

**Background/Criminal Record:** A criminal record check via Live Scan is conducted to ensure and validate clearance prior to start of service, with supporting evidence and results must be assured to include the following:



# Foundation for Early Childhood Education, Inc.

A NON-PROFIT ORGANIZATION

HEAD START-EARLY HEAD START & STATE PRE-SCHOOL

*Excellence in Early Childhood Education and Human Services*



- a) Child Abuse Central Index (CACI)
- b) California Department of Justice (DOJ)
- c) Federal Bureau of Investigation (FBI)

## **Immunizations:**

- a) **Influenza:** Evidence of this record or sign a declination form provide by Human Resources.
- b) **Measles:** A copy of the immunization record, or a statement from the physician indicating that there is a medical reason not to vaccinate the consultant, or a statement from the physician indicating that the consultant is already immune to measles, or proof that the consultant was born before 1957.
- c) **Pertussis (Whooping Cough):** A copy of the immunization record, or a statement from the physician indicating that there is a medical reason not to vaccinate the consultant, or a statement from the physician indicating that the consultant is already immune to pertussis.
- d) **Tuberculosis Skin Test or Chest x-ray:** A risk assessment for tuberculosis must be performed, and if tuberculosis risk factors are identified, an examination is performed to show that the consultant is clear of tuberculosis. *Per Community Care Licensing 101216, this must be completed by or under the supervision of a physician within the past 12 months.*

## **Insurance and Licenses Requirements**

During the term, Contractor shall carry at his/her own expense professional malpractice, bodily injury, property damage and comprehensive liability insurance to cover all liability, loss and/or damages arising out of, relating to or resulting from the performance of the services contracted for under this Contract in an amount of not less than \$1,000,000 per event. The general aggregate limit shall apply separately to this Contract, or the general aggregate shall be twice the required per incident limit – \$2,000,000. Contractor shall furnish proof of such insurance to the Company before any work commences under this Contract. Insurance shall be endorsed to provide an extended reporting period of not less than one year following termination of this agreement. Workers' Compensation. Contractor assumes full responsibility for maintaining adequate workers' compensation and disability insurance coverage during the term of this Contract. Contractor shall furnish proof of such insurance to the Company before any work commences under this Contract. During the Term, Contractor elects to come under and accepts the compensation provisions of the Workers' Compensation Act pursuant to Labor Code Section 4150 et. seq. for any and all claims against the Company arising out of any injury, disability, or death of Contractor. Contractor acknowledges and agrees that his election to come under and acceptance of the compensation provisions of the Workers' Compensation Act pursuant to Labor Code Section 4150 et seq. applies to Contractor, only. Contractor assumes full responsibility for maintaining adequate workers' compensation insurance.



# Foundation for Early Childhood Education, Inc.

A NON-PROFIT ORGANIZATION

HEAD START-EARLY HEAD START & STATE PRE-SCHOOL

*Excellence in Early Childhood Education and Human Services*



## Submit proposal and include:

1. Description of consultation services that meet the Objectives listed
2. Hourly rate and/or per project rate (for full & half day trainings)
3. Summary of experience and expertise in ECE
4. Confirm compliance with requirements of licensure and insurance requirements

Please submit your bid electronically to [admin@foundationheadstart.org](mailto:admin@foundationheadstart.org)

Questions can be directed to [j\\_tucker@foundationheadstart.org](mailto:j_tucker@foundationheadstart.org)

*Please note questions should be sent in advance and given 48 business hours for a response.*