



Board of Directors Meeting Minutes

Date: Sep 18th, 2024
Time: 1:00PM -3:00PM Virtual
Location: Meeting ID: 815 6594 1151
Passcode: 449828

<p>1) Call Meeting to Order</p> <p>Time: 1:05PM</p>	<p>Roll Call: Patrick Arcadi, Kevin Kumar, Nichol Maldonado,</p>
<p>2) Order of the Agenda</p> <ul style="list-style-type: none"> a. Changes to the Agenda b. Items to be added to the agenda 	<p>Comments: none</p>
<p>3) Communications/ Announcements</p> <ul style="list-style-type: none"> a. President Remarks b. Fundraising Activity Discussion (<i>see Fiscal Report for BOD Account Fund summary</i>) c. Board Member General Information Sharing & Discussion d. Public Comment (Members of the public will have three (3) minutes to address the Board) 	<p>Comments:</p>
<p>4) Approval of minutes</p> <ul style="list-style-type: none"> a. Minutes of Board of Directors’ August 21st, 2024 Meeting 	<p>Comments:</p> <p>First: Nichol Maldonado Second: Kevin Kumar</p> <p>All in Favor</p>
<p>5) Recommendations for Approval</p> <ul style="list-style-type: none"> a. PY24- 25 Code of Conduct b. New Office Lease Agreement 	<p>Comments:</p> <ul style="list-style-type: none"> a. Annual update to Code of Conduct <p>First: Kevin Kumar Second: Nichol Maldonado</p> <p>All in Favor</p>



Foundation for Early Childhood Education, Inc.

CHILD DEVELOPMENT CENTERS

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	<p>b. Lease update from sub-lease to regular lease, terms remain the same First: Kevin Kumar Second: Nichol Maldonado All in Favor</p>
<p>6) Funding Source Updates & Communication</p> <ul style="list-style-type: none"> a. CDE- State Preschool b. LACOE c. Administration for Children and Families (ACF) / Office of Head Start (OHS) communication 	<p>Comments:</p>
<p>7) Retirement Quarterly Report</p>	
<p>8) Reports & Informational Items</p> <ul style="list-style-type: none"> a. Policy Committee Report b. BOD Fiscal Committee Report/Treasurer Report c. Assistant Director Reports <ul style="list-style-type: none"> ◆ Health, Nutrition, ERSEA & Family Services <ul style="list-style-type: none"> ● Average Daily Attendance (ADA) Report ● UI Report, including COVID. ● Recruitment & Enrollment Activity Updates & Status for PY 23-24 ◆ Education, Mental Health & Disabilities d. Human Resources Officer’s Report (includes detail of agency vacancies) <ul style="list-style-type: none"> ● Workplace Violence Prevention e. Fiscal Officer’s Monthly Financial Status Report <ul style="list-style-type: none"> i. Monthly Credit Card Statement f. Executive Director’s Written Report g. Program & School Readiness Reporting Summaries 	<p>Comments:</p>
<p>9) Adjournment</p> <p>Time: 2:25PM</p>	<p>Comments:</p> <p>First: Nichol Maldonado Second: Kevin Kumar All in Favor</p>