



Foundation for Early Childhood Education
3450 E. Sierra Madre Blvd.
Pasadena, California 91107



BOARD OF DIRECTORS MEETING AGENDA

Date: August 21st, 2024

Time: **New Time: 1:00 - 3:00 PM Virtual**

Location: [Zoom Meeting Link](#)

Meeting ID: 815 6594 1151

Passcode: 449828

Time	Item
1:00 PM	1. Call Meeting to Order a. Roll Call
	2. Order of the Agenda a. Changes to the Agenda b. Items to be added to the agenda
	3. Communications/ Announcements a. President Remarks b. Fundraising Activity Discussion (<i>see Fiscal Report for BOD Account Fund summary</i>) c. BOD Bank Account transition, WF to Cathay d. Board Member General Information Sharing & Discussion e. Public Comment (Members of the public will have three (3) minutes to address the Board)
	4. Approval of Minutes a. Minutes of Board of Directors' Meeting July 24 th , 2024
	5. Recommendations for Approval a. Job Description- Office Assistant II (ERSEA, Health, and Nutrition)
	6. Funding Source Updates & Communication a. CDE- State Preschool b. LACOE i. RAN Updates- LACOE Mandated Guidance for Parents c. Administration for Children and Families (ACF) / Office of Head Start (OHS) communication
	7. Reports & Informational Items a. Policy Committee Report b. BOD Fiscal Committee Report/Treasurer Report



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	<ul style="list-style-type: none">c. Assistant Director Reports<ul style="list-style-type: none">◆ Health, Nutrition, ERSEA & Family Services<ul style="list-style-type: none">● Average Daily Attendance (ADA) Report● UI Report, including COVID.● Recruitment & Enrollment Activity Updates & Status for PY 23-24◆ Education, Mental Health & Disabilitiesd. Human Resources Officer's Report (includes detail of agency vacancies)e. Fiscal Officer's Monthly Financial Status Report<ul style="list-style-type: none">i. Monthly Credit Card Statementf. Executive Director's Written Reportg. Program & School Readiness Reporting Summaries
<hr/> 8. Adjournment <hr/>	