

Approved December 12, 2024

FOUNDATION FOR EARLY CHILDHOOD EDUCATION, INC.
155 N Occidental Blvd., Los Angeles, CA 90026

POLICY COMMITTEE ELECTIONS MEETING
November 14, 2024 – 9:30 A.M.-12:00 P.M.

MINUTES

The meeting was called to order at 9:45 a.m.

Roll Call was taken and a quorum was established with 19 members present.

The President welcomed and thanked everyone for joining today's Policy Committee meeting.

We received and reviewed the Policy Committee Summer Activities Report. The report included all of the activities incurred from July to October, so that the new Policy Committee can continue with their functions.

The minutes from our October 10, 2024 (Policy Committee Meeting) and October 30 & 31, 2024 (Policy Committee Training) were read.

M/S/C Arevalo/Paz to approve the minutes for October 10, 2024 (Policy Committee Meeting) with corrections.

M/S/C Paz/Maldonado to approve the minutes for October 30, 2024 (Policy Committee Training) as read.

M/S/C Arevalo/Nuñez to approve the minutes for October 31, 2024 (Policy Committee Training) as read.

We received and reviewed the Annual Single Audit report 2023-2024.

M/S/C Maldonado/Zepeda to approve the Annual Single Audit Report 2023-2024.

We received and reviewed BAR/RAA 44-172 Transitional Kindergarten Funding not to exceed \$50,000.

M/S/C Zepeda/Arevalo to approve BAR/RAA 44-172 Transitional Kindergarten Funding not to exceed \$50,000.

Our Director presented her report. She thanked all the Policy Committee members for attending today's meeting. The Director stated that she is looking forward to working with each and every one of us. She reassured everyone that although we will be having new leadership representing our country, Head Start will continue. We do not anticipate any changes, as Head Start has been in existence since 1965 and has not faced many obstacles in receiving funding. She informed the Policy Committee that this is a very busy time of the year for Foundation. The Director has submitted the State Preschool Application and is now working on the Head Start/Early Head Start Funding application. The Director reviewed some of the proposed changes for the 2025-2026 program year. She informed parents that LACOE is looking for parents who are currently enrolled in the Pathway program and are interested in applying to teach Early Head Start. We were informed that LACOE has offered its delegate agencies an opportunity to apply for additional Target Funding. Foundation will not be applying for additional Target Funding, as we are currently working on many projects and do not have an opportunity at this time to take on additional projects. We have pending projects at Little Friends and Echo Park CDC, the lease agreements have not been opened in many years and once the lease agreements are revisited we can work on completing those projects. She reviewed and explained the outcome of the Annual Single Audit Report. She stated that there were no findings and that the agency is doing well with its finances and documentation. Finally, the Director informed us that the RAN Team will be visiting LACOE the first week of December. We do not know which sites will be visited. We will keep you updated with the latest information at our next Policy Committee Meeting.

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We reviewed the duties and responsibilities of the Officers, which include the Chairperson, Vice-Chairperson, Secretary, Treasurer and Parliamentarian, County Delegates and Delegate to the Board of Directors.

We reviewed the procedures for nominations and elections.

The 2023-2024 P.C. Executive Committee stepped down from their positions and the Parent Involvement Coordinator declared all the positions vacant.

Elections took place. We elected our Officers, Delegate to the Board of Directors and Delegates to the County Policy Council.

Those elected were:

Kristen Zurn, Chairperson
Maria Arevalo, Vice-Chairperson
Crystal Rodriguez, Secretary
Lissette Paz, Parliamentarian
Samantha Ramirez, Treasurer

Leishay Bachler, Delegate to the Policy Council Representing Head Start
Dulce Quiroz, Delegate to the Policy Council Representing Head Start
Ana Zepeda, Delegate to the Policy Council Representing Early Head Start

Nichol Maldonado, Delegate to the Board of Directors

The Parent Involvement Coordinator welcomed and introduced the new P.C. Executive Committee 2024-2025. The P.C. Executive Committee will receive training on November 21, 2024.

The Education Coordinator attended today's Policy Committee Meeting to introduce herself to the parents and to provide the Assistant Director of Education and Disability Report. In Disabilities we had 5 new referrals in September and 3 in October for the Regional Center. We had 7 new referrals in September and 11 in October for LAUSD. We had 20 open cases in EHS and 46 in HS for the month of October and we had 12 change of placement to report for the month of September. For Mental Health we had 3 referrals in September and 3 in October, we had 4 parent referrals and 5 staff referrals in October. LAUSD provided an informational parent workshop on the different LAUSD enrollment options, including CHOICES programs on November 6, 2024. Educational Events – EHS DRDP's have been completed and some staff are attending the NAEYC Conference. Upcoming Events – School will be off from November 23-27 for Thanksgiving break.

Announcements: The training for the new Policy Committee Officers, Delegate to the Board of Directors and Delegates to the County will be Thursday, November 21, 2024. The County Policy Council Delegates will receive training from LACOE on Tuesday, December 3 & Wednesday, December 4, 2024. Our next P.C. meeting will be December 12, 2024.

The meeting adjourned at 12:05 p.m.

Submitted by,

P.C. Secretary